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| *Do not stick/write*  *anything here!*  *(eGOP barcode space)* |  | Ministry of the Sea, Transport and Infrastructure  **Harbourmasters' Office / branch office:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  | | |

**APPLICATION FOR REGISTRATION / PRE-REGISTRATION / ANNOTATION**

**IN THE REGISTER OF SHIPS**

(*Please mark* ☑ *or enter the appropriate information*)

*This form is suitable for submitting the following applications:*

* *Registration of ownership rights (entry of a new owner), registration of a mortgage, deletion of a mortgage, etc.*
* *Pre-registration of ownership rights, pre-registration of mortgage, etc.*
* *Annotation of a user, ship operator, company, dispute, restriction of disposal, e-mail, annotation in relation to the person authorised for the representation of foreign boat or yacht owners under Article 190 of the Maritime Code, etc.*

|  |  |
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| INFORMATION ON THE URGENCY OF ENTRY: | |
| □ | **Application for entry without delay under Article 253 (3) of the MC** (*this may only be marked if the entry of a ship in international waters or a yacht with a hull length of 24 meters or more in international waters is required*) |

**1. INFORMATION ON THE SEAGOING VESSEL OR CRAFT** the entry of which is required

National identification number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.

*If several entries are required, for several seagoing vessels or crafts (e.g. entry of joint mortgage);*

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| --- | --- |
| □ | In Attachment \_\_\_\_ of this application, information on the required entries is submitted (*Prepare the attachment in free form and sign it or adapt this template in electronic form*) |

**2. INFORMATION ON THE APPLICANT**

Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Personal identification number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| *For foreign citizens:* | Information on place of residence / registered seat:  Street and number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Town: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, Postcode: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Country: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

Phone number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Is the application submitted by an authorised representative (*e.g. authorisee*)? □ Yes | □ No

Is the application jointly submitted by several persons (*e.g. all co-owners*)? □ Yes | □ No

*If the application is submitted by an authorised representative or jointly by several persons, please submit their information by attaching the appropriate signed document (e.g. authorisation) or an attachment prepared in free form, or adapt this template in electronic form.* *Be sure to read "Notes › Authorisation".*

**3. INFORMATION ON THE REQUESTED ENTRY**

The following type of entry is requested:

|  |  |  |  |
| --- | --- | --- | --- |
| □ | Registration of ownership rights (entry of new owner) | □ | Annotation of a user |
| □ | Registration of mortgage | □ | Annotation of a boat operator |
| □ | Registration of mortgage deletion | □ | Annotation of a company |
| □ | Pre-registration of ownership rights. | □ | Annotation of disposal restrictions |
| □ | Pre-registration of mortgage | □ | Annotation of e-mail for personal delivery |
| □ | Annotation of a dispute | □ | Other |
| □ | Annotation in relation to the person authorised for the representation of foreign boat or yacht owners under Article 190 of the Maritime Code | | |

*Please provide details on the requested entry;*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**4. DELIVERY BY E-MAIL** - *if necessary, or if appropriate, fill out the information below*

E-mail for delivery:

|  |  |
| --- | --- |
| to the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the authorisee of the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the owner: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the authorisee of the owner: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

(*Additional examples: e-mail address for delivery to the user / shipping company / co-owner / mortgage creditor, or to another person whose data may be entered in the register.*)

*For natural persons:*

Do you expressly agree that the delivery of all communications in all procedures under the jurisdiction of the Ministry responsible for maritime affairs related to the seagoing vessel of craft in question may also be made via the above electronic delivery address with the effect of personal delivery? (*It is recommended that you mark "Yes"*)

Statement of the applicant: □ Yes | □ No | □ Yes, but only for this procedure

Statement of the authorisee of the applicant: □ Yes | □ No | □ Yes, but only for this procedure

Statement of the owner: □ Yes | □ No

Statement of the authorisee of the owner: □ Yes | □ No

Statement of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: □ Yes | □ No

**5. ATTACHMENTS** (*please mark and attach the applicable*)

|  |  |
| --- | --- |
| □ | Document representing the basis for entry (*e.g. a written purchase and sales agreement with the explicit statement of the previous owner that the permits the registration of ownership rights in favour of the buyer and a certified signature of the seller as the previous owner*) |
| □ | Boat license |
| □ | Registration |
| □ | *For foreign legal persons*; an excerpt from the register of companies for a foreign legal person, or a trade register for a foreign natural person-sole proprietorship or a copy of the identification document of a foreign natural person. |
| □ | Authorisation (*attach if applicable;* *Be sure to read "Notes › Authorisation")* |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| (place and date of submission) |  | (signature/stamp of the applicant) |

**NOTES**

All documents must be submitted **in the original or as a certified transcript or a certified copy**.

Documents drawn up in a foreign language must be accompanied by **a certified translation in the Croatian language and Latin script with the exception of the following documents which may be drawn up in English** (Article 282 of the Maritime Code):

* certified documents with the statement of the transferor on the transfer of ownership, which contains the essential elements of the legal transaction (Article 213 (3) of the Maritime Code) and
* certificate from the authority keeping the foreign register of ships that the ship has been deleted from that register.

**Authorisation.** When a person upon whose application the procedure is initiated is abroad, and has no person authorised for representation in the Republic of Croatia, the person is obliged to appoint an authorised person residing in the Republic of Croatia for receiving communications. If the person fails to do so, the application shall be dismissed by a decision. When registering a boat or yacht owned by a foreign natural or legal person, with the application for registration, the owner is obliged to enclose the authorisation authorizing a Croatian legal or natural person residing or established in the Republic of Croatia to represent him in his absence from the Republic of Croatia before the competent Croatian authorities.

**A foreign public document** may, in principle, be used in proceedings before any authority of the Republic of Croatia if it has been authorised in a process of full legalization or if it contains an Apostille certificate or if an international agreement/treaty permits its use without the aforementioned formalities. Official authentications of statements of private persons, as well as the official or notarial certification of signatures, shall also be considered as foreign public documents if the certification was made by a foreign authority or a foreign authorized person.